**Transition Period (Date of Award through January 31, 2020)**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM DESCRIPTION** | **UNITS** | **Price**  | **TOTAL PRICE** |
| Transition Period  | 1 | **$** | **$** |

**Base Period (February 1, 2020 through January 31, 2022)**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM DESCRIPTION** | **UNITS** | **Price per Month** | **TOTAL PRICE** |
| Item 1 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Morgantown, WV** | 24 Months | **$** | **$** |
| Item 2 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Pittsburgh, PA** | 24 Months | **$** | **$** |
| Item 3 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Albany, Oregon** | 24 Months | **$** | **$** |
| Item 4 – Additional Site Security services may be required by the National Energy Technology Laboratory. The use of this line item requires prior Contracting Officer’s Representative (COR) written authorization. | 400 Hours | **Fixed-Rate $** | **Not-To-Exceed****$** |
| **Total Base Period Price** | **$** |

**Option Period 1 (February 1, 2022 through January 31, 2023)**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM DESCRIPTION** | **UNITS** | **Price per Month** | **TOTAL PRICE** |
| Item 1 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Morgantown, WV** | 12 Months | **$** | **$** |
| Item 2 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Pittsburgh, PA** | 12 Months | **$** | **$** |
| Item 3 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Albany, Oregon** | 12 Months | **$** | **$** |
| Item 4 – Additional Site Security services may be required by the National Energy Technology Laboratory. The use of this line item requires prior Contracting Officer’s Representative (COR) written authorization. | 200 Hours | **Fixed-Rate $** | **Not-To-Exceed****$** |
| **Total Option Period 1 Price** | **$** |

**Option Period 2 (February 1, 2023 through January 31, 2024)**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM DESCRIPTION** | **UNITS** | **Price per Month** | **TOTAL PRICE** |
| Item 1 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Morgantown, WV** | 12 Months | **$** | **$** |
| Item 2 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Pittsburgh, PA** | 12 Months | **$** | **$** |
| Item 3 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Albany, Oregon** | 12 Months | **$** | **$** |
| Item 4 – Additional Site Security services may be required by the National Energy Technology Laboratory. The use of this line item requires prior Contracting Officer’s Representative (COR) written authorization. | 200 Hours | **Fixed-Rate $** | **Not-To-Exceed****$** |
| **Total Option Period 2 Price** | **$** |

**Option Period 3 (February 1, 2024 through January 31, 2025)**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM DESCRIPTION** | **UNITS** | **Price per Month** | **TOTAL PRICE** |
| Item 1 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Morgantown, WV** | 12 Months | **$** | **$** |
| Item 2 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Pittsburgh, PA** | 12 Months | **$** | **$** |
| Item 3 – SECON Level 3, 4, and 5 Site Security services at the National Energy Technology Laboratory located in **Albany, Oregon** | 12 Months | **$** | **$** |
| Item 4 – Additional Site Security services may be required by the National Energy Technology Laboratory. The use of this line item requires prior Contracting Officer’s Representative (COR) written authorization. | 200 Hours | **Fixed-Rate $** | **Not-To-Exceed****$** |
| **Total Option Period 3 Price** | **$** |

**H.19 KEY PERSONNEL/PROGRAM MANAGER/SITE COMMANDERS**

1. Introduction

The key personnel, which include the Program Manager and Site Commanders, specified below, are considered to be essential to the success of all work being performed under this award and shall be full time. This Clause provides specific requirements, in addition to the requirements of the clause in Section I entitled, “DEAR 952.215-70 Key Personnel.” Any changes to these personnel require prior DOE Contracting Officer’s written approval.

1. Key Personnel Team Requirements

The Contracting Officer and designated Contracting Officer’s Representative(s) shall have direct access to the Key Personnel. In addition to the definition contained in the Section I Clause entitled, “DEAR 952.215-70, Key Personnel,” Key Person(s) are considered managerial personnel.

In addition, the Program Manager is the most senior resident manager. This individual is responsible for the planning, implementation, management, performance, and supervision of the contract. The Program Manager shall receive and execute, on behalf of the Contractor, such technical directions as the DOE Contracting Officer’s Representative may issue within the terms and conditions of the contract.

In addition, a Site Commander is the most senior officer and is required for each of the three locations (i.e. Albany, OR; Pittsburgh, PA; & Morgantown, WV).

1. Definitions

For the purposes of this clause, Changes to Key Personnel is defined as: (i) any changes to the position assignment of a current Key Person under the contract, except for a person who acts for short periods of time, in the place of a Key Person during his or her absence, the total time of which shall not exceed 30 working days during any given year; (ii) utilizing the services of a new substitute Key Person for assignment to the contract; or (iii) assigning a current Key Person for work outside the Contract.

1. Contract Reductions for Changes to Key Personnel
2. Notwithstanding approval by the Contracting Officer, anytime the Program Manager (the initial Program Manager or any substitution approved by the Contracting Officer) is changed for any reason after being placed in the position, the contract price may be permanently reduced by $60,000 for each and every occurrence of a change to the Program Manager.
3. Notwithstanding approval by the Contracting Officer, anytime a Key Person other than the Program Manager (any initial Key Person or any substitution approved by the Contracting Officer) is changed for any reason after being placed in the position, the contract price may be permanently reduced by 30,000 for each and every occurrence of a change to the Key Person.
4. The Contractor may request, in writing, that the Contracting Officer consider waiving all or part of a reduction. Such written request shall include the factual basis for the request. The Contracting Officer shall have unilateral discretion to make the determination to waive or not waive all or part of a reduction associated with change to key personnel.
5. Key Personnel for this Contract

The Key Personnel that have been approved for this contract are identified below. Any changes to these personnel require prior DOE Contracting Officer’s written approval.

Name Position/Title

TBD Program Manager

TBD Site Commander, Albany

TBD Site Commander, Morgantown

TBD Site Commander, Pittsburgh

Prior to diverting any of the specified individuals, the Contractor shall notify the Contracting Officer not less than thirty (30) calendar days prior to the diversion or substitution of key personnel and shall submit a written justification (including qualifications of proposed substitutions) to permit evaluation. The proposed changes will be approved in writing at the sole discretion of the Contracting Officer.

**K.1 52.204-8 Annual Representation and Certifications (OCT 2018)**

(a)

(1) The North American Industry classification System (NAICS) code for this acquisition is 561612.

(2) The small business size standard is $20.5 M.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)

(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the provision at 52.204-7, System for Award Management, is not included in this solicitation, and the Offeror has an active registration in the System for Award Management (SAM), the Offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The Offeror shall indicate which option applies by checking one of the following boxes:

[\_] (i) Paragraph (d) applies.

[\_] (ii) Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c)

(1) The following representations or certifications in SAM are applicable to this solicitation as indicated:

(i) 52.203-2, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless—

(A) The acquisition is to be made under the simplified acquisition procedures in Part 13;

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

(ii) 52.203-11, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed $150,000.

(iii) 52.203-18, Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements—Representation. This provision applies to all solicitations.

(iv) 52.204-3, Taxpayer Identification. This provision applies to solicitations that do not include the provision at 52.204-7, System for Award Management.

(v) 52.204-5, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—

(A) Are not set aside for small business concerns;

(B) Exceed the simplified acquisition threshold; and

(C) Are for contracts that will be performed in the United States or its outlying areas.

(vi) 52.209-2, Prohibition on Contracting with Inverted Domestic Corporations—Representation.

(vii) 52.209-5; Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.

(viii) 52.209-11, Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law. This provision applies to all solicitations.

(ix) 52.214-14, Place of Performance--Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.

(x) 52.215-6, Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.

(xi) 52.219-1, Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.

(A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.

(B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.

(xii) 52.219-2, Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.

(xiii) 52.222-22, Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at 52.222-26, Equal Opportunity.

(xiv) 52.222-25, Affirmative Action Compliance. This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at 52.222-26, Equal Opportunity.

(xv) 52.222-38, Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.

(xvi) 52.223-1, Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA-designated items; or include the clause at 52.223-2, Affirmative Procurement of Biobased Products Under Service and Construction Contracts.

(xvii) 52.223-4, Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA- designated items.

(xviii) 52.223-22, Public Disclosure of Greenhouse Gas Emissions and Reduction Goals—Representation. This provision applies to solicitations that include the clause at 52.204-7.

(xix) 52.225-2, Buy American Certificate. This provision applies to solicitations containing the clause at 52.225-1.

(xx) 52.225-4, Buy American--Free Trade Agreements--Israeli Trade Act Certificate. (Basic, Alternates I, II, and III.) This provision applies to solicitations containing the clause at 52.225- 3.

(A) If the acquisition value is less than $25,000, the basic provision applies.

(B) If the acquisition value is $25,000 or more but is less than $50,000, the provision with its Alternate I applies.

(C) If the acquisition value is $50,000 or more but is less than $80,317, the provision with its Alternate II applies.

(D) If the acquisition value is $80,317 or more but is less than $100,000, the provision with its Alternate III applies.

(xxi) 52.225-6, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.

(xxii) 52.225-20, Prohibition on Conducting Restricted Business Operations in Sudan--Certification. This provision applies to all solicitations.

(xxiii) 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certification. This provision applies to all solicitations.

(xxiv) 52.226-2, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.

(2) The following representations or certifications are applicable as indicated by the Contracting Officer:

[Contracting Officer check as appropriate.]

\_\_\_ (i) 52.204-17, Ownership or Control of Offeror.

\_\_\_ (ii) 52.204-20, Predecessor of Offeror.

\_\_\_ (iii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.

\_\_\_ (iv) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Certification.

\_\_\_ (v) 52.222-52 Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Certification.

\_\_\_ (vi) 52.223-9, with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA-Designated Products (Alternate I only).

\_\_\_ (vii) 52.227-6, Royalty Information.

\_\_\_ (A) Basic.

\_\_\_ (B) Alternate I.

\_\_\_ (viii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.

(d) The Offeror has completed the annual representations and certifications electronically in SAM accessed through [https://www.sam.gov](https://www.sam.gov/). After reviewing the SAM information, the Offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below [offeror to insert changes, identifying change by clause number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

|  |  |  |  |
| --- | --- | --- | --- |
| FAR Clause | Title | Date | Change |
|    |    |    |    |
|    |    |    |    |

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.

# **ATTACHMENT D - POSITION QUALIFICATIONS**

**POSITION QUALIFICATIONS**

|  |  |
| --- | --- |
|  | **DESCRIPTION** |
|  |  |
| Program Manager | TBD |
|  |  |
| Site Commander | TBD |
|  |  |
| Security Officers | TBD |
|  |  |