The purpose of this solicitation notice is to issue Request for Proposal (RFP) No. 89243321RFE000049. Please note that the final RFP is identified as Amendment 0001, the first amendment to the final RFP is identified as Amendment 0002, the second amendment to the final RFP is identified as Amendment 0003, and the third amendment to the final RFP is identified as Amendment 0004 in order to retain solicitation number integrity. This amendment (Amendment 0004) updates the Questions and Responses document.

The U.S. Department of Energy (DOE), National Energy Technology Laboratory (NETL), issues this Request for Proposal (RFP) 89243321RFE000049 as a 100% small business set-aside for the Mission Execution Support Services.

Mission Execution Support Services are to provide high-quality, flexible, and timely technical and associated administrative support for program/project planning, development, execution, compliance and communication efforts. The resulting contract will be a performance-based hybrid contract with a blend of Cost-Plus-Award-Fee (CPAF) and No-Fee Contract Line-Item Numbers (CLINs) with a base period of three-years and one two-year option period for a total of a five-year (5) period of performance if the option is exercised. This is a partial follow-on contract to the Mission Execution and Strategic Analysis (MESA) contract DE-FE0025912 which currently has an expiration date of March 31, 2022. It is anticipated that the award date for the resulting contract will be prior to the expiration of the current contract and will have an effective date of April 2022.

Mission Execution supports program/project planning, execution, evaluation, and process assessments as well as key processes that support these functions. Mission Execution scope includes, but is not limited to, technical writing, graphic design support, meeting planning and facilitation, technical proposal review, peer review planning and logistical support, road-mapping, project portfolio and program assessments, data management and process improvement, and National Environmental Policy Act (NEPA) support.

The North American Industrial Classification System (NAICS) code for this effort is 541330.

NETL has initiated an electronic reading room as part of the strategy to provide information that may benefit potential offerors in preparing their quotes for the final RFP, when issued. The information is provided to assist the reader in gaining an enhanced understanding of the requirement. The reading room may be accessed at <http://www.netl.doe.gov/business/site-support>.

Interested parties should monitor FedConnect (<https://www.fedconnect.net>), Beta.sam.gov (<https://sam.gov/content/home>) websites and/or NETL’s electronic reading room (<http://www.netl.doe.gov/business/site-support>) for future announcements regarding this requirement.

Questions relating to the RFP are required to be submitted electronically through FedConnect. All questions must be submitted no later than October 15, 2021 at 4:00 pm Eastern Standard Time. Proposals are required to be submitted electronically through FedConnect. The due date and time for proposals is November 1, 2021 at 4:00 pm Eastern Standard Time.