

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 5
2. AMENDMENT/MODIFICATION NO. 000002	3. EFFECTIVE DATE 01/02/2013	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY U.S. DOE/NETL Morgantown Campus 3610 Collins Ferry Road PO Box 880 Morgantown WV 26507-0880	CODE 02605	7. ADMINISTERED BY (If other than Item 6) U.S. DOE/NETL Morgantown Campus 3610 Collins Ferry Road PO Box 880 Morgantown WV 26507-0880	CODE 02605
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(x) 9A. AMENDMENT OF SOLICITATION NO. DE-SOL-0003641	
		x 9B. DATED (SEE ITEM 11) 12/07/2012	
		10A. MODIFICATION OF CONTRACT/ORDER NO.	
		10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS			
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.			

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SBA Requirement No. 0390/12/203735/01

*Acknowledgement of Amendments shall be accomplished by an indication in the "Offeror and Other Documents" submittal of your proposal on the SF 33 block #14.

SEE FOLLOWING PAGES AND ATTACHMENTS, AS APPLICABLE, FOR AMENDMENT DESCRIPTION.

Please note the due date for receipt of proposals has been extended in this amendment to 1/28/13.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Donald E. Hafer	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA Signature on File (Signature of Contracting Officer)	16C. DATE SIGNED 01/02/2013

The purpose of this amendment is to revise the solicitation, upload a corrected Fill-In file, and to provide the attached “DE-SOL-0003641 Questions and Responses 1-2-13.” Accordingly the solicitation is amended as follows:

1. The solicitation is hereby revised as follows:
 - a. The proposal submission date has been extended from January 15, 2013 to **January 28, 2013**. As a result, L.9 Electronic Submission of Proposals is deleted in its entirety and replaced with the following. Changes are delineated in **bold yellow highlighted text**.

“L.9 ELECTRONIC SUBMISSION OF PROPOSALS

Offerors must submit their proposal in accordance with the Proposal Preparation Instruction contained herein. Proposals and amendments of proposals shall only be accepted through FedConnect and must be received no later than 4:30 pm local time on January **28**, 2013.

Electronic files of a large size may take a considerable amount of time to upload. It is your responsibility to allow an adequate amount of time for your proposal submission.

You are strongly encouraged to submit your proposal at least 24 hours before the specified deadline in order to have time to resolve any transmission problems.”

- b. Paragraph (b) contained in L.12 Proposal Preparation Instructions – Offer and Other Documents – Volume 1 is deleted in its entirety and replaced with the following. Changes are delineated in **bold yellow highlighted text**.

“(b) Format and Content

For consistency, the Offeror is instructed to use the file names specified below. File name extensions shall clearly indicate the software applications used for preparation of the documents (i.e. ".pdf" for Adobe Acrobat (version 9.5.1 or earlier), ".doc" for Word (version 2007 or earlier), or ".xls" for Excel files (version 2007 or earlier).

Volume I, Offer and Other Documents, must include the following documents (in the order listed):

FILE	FILE NAME
File 1 Offer Cover Sheet	<company name> Offer Cover Sheet.---
File 2 SF33 Form -- Solicitation, Offer and Award	<company name> SF33.---
File 3 Fill in of Contract Clauses	<company name> Clauses.---
File 4 Financial Responsibility	<company name> Financial.---
File 5 Administrative Discussion	<company name> Administrative.---

- c. Paragraph (f) contained in L.13, Proposal Preparation Instructions – Technical Proposal Volume II is deleted in its entirety and replaced with the following. Changes are delineated in **bold yellow highlighted text**.

“(f) CRITERION 4 – RELEVANT PAST PERFORMANCE

File 6, Relevant Past Performance

The Offeror’s Relevant Past Performance shall be submitted as File 6 of their technical proposal. The filename shall be in this format <company name>PastPerformance.***

To help facilitate the review process and to insure addressing all the review criteria, the Offeror shall use the following format when preparing File 6.

COVER PAGE

This file shall include a cover page indicating the solicitation number, name and address of the Offeror, point of contact, telephone/FAX number/E-Mail address, title of project, and date of proposal as per FAR 52.215-1. The title of the proposed effort should be concise and descriptive of the work to be performed. All subsequent pages shall be appropriately numbered and identified with the name of the Offeror, the date, and the solicitation number to the extent practicable.

TABLE OF CONTENTS

This file shall include a Table of Contents to facilitate locating the elements of the proposal.

RELEVANT PAST PERFORMANCE

The Offeror **and all major or critical subcontractors** shall describe their past performance in performing relevant work from the same contracts identified for relevant experience. The Offeror **and all major or critical subcontractors bear** the burden of demonstrating the relevancy of its past performance; therefore, the Offeror **and all major or critical subcontractors** shall provide the Past Performance Questionnaire and the Environment, Safety, Health, and Quality (ESH&Q) Past Performance Information Form provided in Section L, Exhibits D and F, for each contract or project cited, to the appropriate point of contact for that contract or project. The Offeror **and all major or critical subcontractors** should use the Past Performance Information Questionnaire Cover Letter provided in Section L, Exhibit C, to identify the contract or project for the reference to which the questionnaire is being sent. The point of contact for each contract or project should complete and submit the questionnaire directly to the Contracting Officer identified in the cover letter, prior to the closing date of the RFP. The contract or project information provided to the point of contact for completion of the questionnaire must be sufficient to enable cross-referencing of the Past Performance Reference Information Forms and the returned questionnaires.

The Past Performance Questionnaire must be submitted directly from the point of contact for the contract or project to the Government. Questionnaires not submitted in this manner shall not be accepted. The Government receipt of questionnaires is not subject to the Section L provision entitled “52.215-1 Instruction to Offerors – Competitive Acquisition” related to late proposals.

For the same three contracts identified for relevant experience, the Offeror and all major or critical subcontractors shall submit the following past performance information:

- name of contracting activity;
- contract, subcontract, or order identification number;
- contract or subcontract type;
- total contract value;
- contracting activity, contracting officer and current telephone number;
- contracting activity, program manager name, current telephone number and fax number;
- list of major subcontractors and their specific role and responsibility in the project;
- period of performance: start date and end date;
- places of performance (city, state, country);
- staffing level;
- types of deliverables;
- project titles, descriptions of work, including aspects of the work that the Offeror deems relevant to the requirements of the PWS.

The Offeror **and all major or critical subcontractors** shall provide information on problems encountered on the identified contracts and subcontracts and the corrective actions taken to resolve those problems. Offerors **and all major or critical subcontractors** should not provide general performance information on the identified contracts as this information will be obtained from the references.

The Government may contact some or all of the references provided as well as other sources to obtain past performance information to be evaluated. References other than those identified by the Offeror and major or critical subcontractors may be contacted by the Government with the information received used in the evaluation of the past performance. The Government may obtain information from federal databases for past performance reports with the information obtained used in the evaluation of past performance.”

2. Exhibit B – Cost Exhibits has been deleted in its entirety and replaced with the Exhibit B attached to this amendment. See changes in the revised Exhibit B attached to this amendment. In summary, the file has been revised as follows:
 - Exhibit B1 & B2 – the formulas for the Total Activity Cost with Fee has been corrected.
 - Exhibit B3
 - The field “Total Activity Cost with Fee” has been corrected to read “Total Activity Price with Profit.”
 - The formula for the Total Activity Price with Profit has been corrected.
 - Exhibit B4
 - The field “Total Activity Cost with Fee” has been corrected to read “Total Activity Price (No Profit).”
 - The formula for the Total Activity Price (No Profit) has been corrected.
3. Exhibit G – Sample Task Orders and Transition Task Order (PWS and Task Instructions) has been deleted in its entirety and replaced with the Exhibit G attached to this amendment. See changes highlighted in **yellow** in the revised Exhibit G attached to this amendment. In summary, the Performance Work Statement of Sample Task Order 2 – Health Program Services has been revised.

4. The Fill-In Contract Clauses file (entitled "Clauses.doc") provided to Offerors is hereby deleted in its entirety and replaced with the file attached to this amendment. The file has been corrected to capture the updates to K.1 52.204-8 Annual Representations and Certifications (Dec 2012) issued 12-21-12 in Amendment 001 of this solicitation.
5. The Questions and Responses file has been revised to include questions and responses regarding the content of the solicitation received through close of business January 2, 2013. As a result, the file, DE-SOL-0003641 Questions and Responses 12-20-2012.doc, has deleted in its entirety and replaced with the file, DE-SOL-0003641 Questions and Responses 1-2-13.doc, attached to this amendment.

Except as amended herein, all other terms and conditions remain unchanged.

END OF AMENDMENT 002