## **EXHIBIT D – PAST PERFORMANCE INFORMATION QUESTIONNAIRE**

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| --- | --- |
| **4 = Outstanding** | Performance was substantially and consistently above contract requirements. Contractor displayed an overall superior understanding of contract requirements, and used innovative approaches leading to enhanced performance. |
| **3 = Good** | Performance was above minimum contract requirements. Contractor displayed a thorough understanding of contract requirements. |
| **2 = Satisfactory** | Performance met minimum contract requirements. |
| **1 = Marginal** | Performance was below minimum contract requirements. Contractor displayed a lack of thorough understanding of contract requirements in one or more significant performance areas. |
| **0 = Unsatisfactory** | Performance completely failed to meet the minimum contract requirements. Contractor displayed a total lack of understanding of contract requirements. |
| **NA = Not Applicable** |  |
| **DK = Don’t Know** | No knowledge available to respond to this question. |

For any rating(s) less than 2, please attach an explanatory narrative. We greatly appreciate your time and assistance

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| **Past Performance Information Questionnaire for:\_[Insert Name of Offeror] \_\_\_\_\_\_\_** |
| **Respondent: Please fill in the following table**: |
|  |
| 1. Complete Name and Title of Responder |
| 2. Company or Agency Name, Address, Telephone Number, Facsimile Number (w/Area Code), and  E-mail Address |
| 3. Contract Name or Title, Contract Number and Type of Contract |
| 4. Signature |

**Past Performance Information Questionnaire for: \_[Insert Name of Offeror]\_\_\_\_\_\_**

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| --- | --- |
| 1. How would you rate the Contractor’s performance in the following areas: Meeting contract milestones? Submitting deliverables timely? Adherence to contract schedules? | **[4] [3] [2] [1] [0] [NA] [DK]**  **[4] [3] [2] [1] [0] [NA] [DK]**  **[4] [3] [2] [1] [0] [NA] [DK]** |
| 2. How would you rate the Contractor’s ability to perform within the contract ceiling or estimated cost? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 3. Did the Contractor utilize cost efficiencies in performance of your contract? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 4. How would you rate the Contractor’s cost performance? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 5. Did the Contractor submit accurate and timely invoices? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 6. If proposals were generated for changes, requests for equitable adjustment, or claims, how would you rate the reasonableness of the pricing? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 7 How would you rate the Contractor’s Key Personnel performance? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 8 How would you rate the Contractor’s ability to recruit and retain strong, well-qualified Key Personnel? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 9. Did the Contractor utilize an effective project management system that included planning, budgeting, status tracking, reporting, baseline management, critical path analysis, and work breakdown structure? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 10. Has there been a positive or negative trend in contract performance (“0” would be a very negative trend, “4” would be a very positive trend) | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 11. How would you rate the Contractor’s ability to create teaming/partnering relationships to achieve project goals? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 12. How would you rate the Contractor’s ability to integrate activities with other Contractors on multiple Contractor sites? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 13. Was the Performance Work Statement executed effectively by the Contractor in a consistently high quality manner? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 14. How would you rate the Contractor’s responsiveness to technical direction? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 15. Was the Contractor’s Environment Safety & Health (ES&H) program in compliance with contract requirements and protective of workers, public, and the environment? | **[4] [3] [2] [1] [0] [NA] [DK]** |

**Past Performance Information Questionnaire for: \_[Insert Name of Offeror]\_\_\_\_\_\_**

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| 16. Was the Contractor effective in subcontract management and did it meet subcontracting goals? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 17. Did the Contractor provide an effective and efficient transition from the previous Contractor? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 18. Did the Contractor effectively manage regulatory compliance programs and regulatory interfaces? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 19. Did the Contractor’s corporate office effectively support your contract? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 20. Did the Contractor develop and implement an effective quality assurance program? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 21. Did the Contractor effectively implement human resources requirements and manage labor relations? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 22. Did the Contractor manage effectively including cooperation with the technical representatives, the Contracting Officer, and other stakeholders showing flexibility and responsiveness? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 23. Was the Contractor effective in working with organized labor, community groups, media, and other stakeholders? | **[4] [3] [2] [1] [0] [NA] [DK]** |
| 24. Provide an overall assessment of the Contractor’s performance. | **[4] [3] [2] [1] [0]** |
| 25. Would you hire this Company again? | **[ ] Yes [ ] No** |

Please Provide Any Additional Comments Below