

HOTEL INFORMATION

The Sheraton Station Square Hotel located at 300 West Station Square Drive; Pittsburgh, Pennsylvania, 15219 will be the official hotel for the conference. The conference rate is \$114.00 for a single/double room plus 14% tax. The Sheraton Station Square Hotel is just steps away from downtown corporate and retail centers and adjacent to over 30 shops, restaurants, and nightclubs, it's never been easier to connect with family, friends and colleagues at the renowned Station Square.

For reservations, contact the hotel directly at (412) 261-2000. You must reference the U.S. Department of Energy to receive this special group rate listed above. A block of rooms for this conference will be held until **Tuesday, February 24, 2009.**

Hotel Cancellation Policy: An overnight room must be cancelled by 6:00 PM on the day prior to arrival to avoid a one-night penalty.

Early Departure Fee:

The early departure fee is \$50.00, but a guest has up until they check in to revise their reservation without penalty.

Hotel check-in time is 3:00 p.m. and check-out time is 12:00 noon.

For more information on the Sheraton Station Square Hotel visit their website at www.sheraton.com/stationsquare

For more information on the Pittsburgh area visit the Greater Pittsburgh Convention & Visitors Bureau at www.visitpittsburgh.com

Visit us on our web site for updates at www.netl.doe.gov (Click on Events).

REGISTRATION INFORMATION

There is a voluntary fee of \$210.00 for food service which will cover the cost of 3 continental breakfasts, 2 lunches, conference breaks and a reception. The fee will not be refunded after March 13, 2009.

You must prepay to reserve your space at the food service functions. *Payment of the fee is not required to attend the conference.*

All attendees, including presenters must register.

For questions regarding conference logistics please contact:

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NETL Event Management
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For information regarding the program content please contact:

Tim Fout
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Recommended attire is business casual.