



## **Congressionally Directed Project Webcast**

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Technologies Division

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James Parker, Contract Specialist

February 18, 2010



# NETL Locations

Albany, OR



Pittsburgh, PA

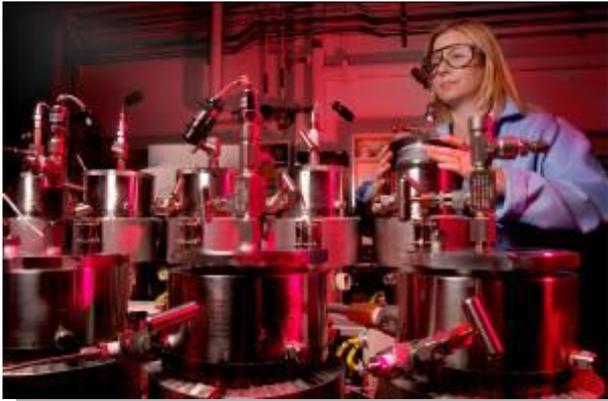
Morgantown, WV

Fairbanks, AK

Sugar Land, TX

# NETL Mission

*Advancing energy options to  
fuel our economy, strengthen our security, and  
improve our environment*



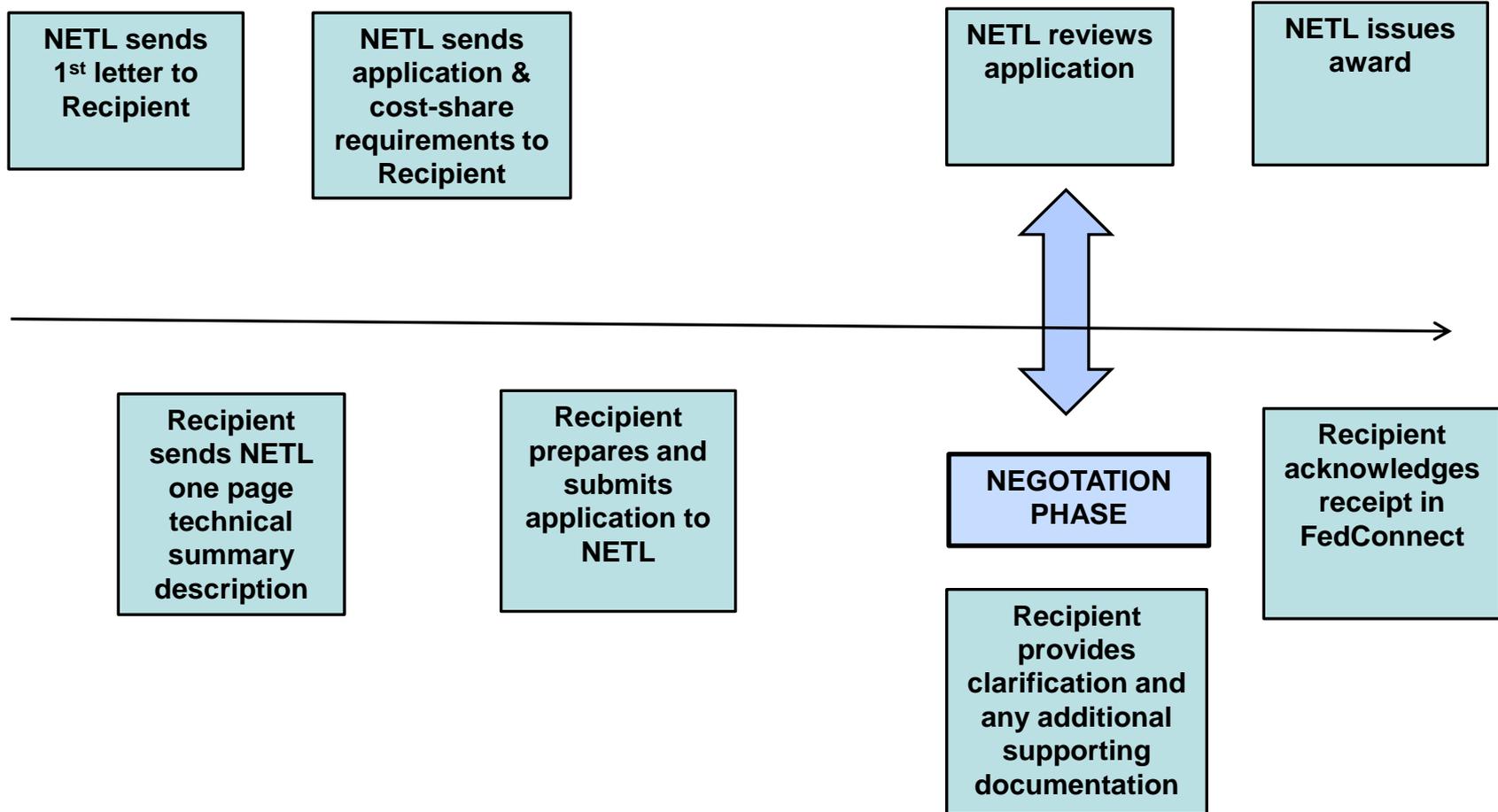
# Objectives of Today's Webcast

- Explain the Congressionally Directed Project (CDP) process
- Provide guidance on the one page technical summary description
- Questions will be answered during the Q & A portion of the webcast. Please e-mail questions to [kristina.patton@pr.netl.doe.gov](mailto:kristina.patton@pr.netl.doe.gov) , anytime during the presentation.

# NETL's Role

- **NETL supports the U.S. DOE's Office of Energy Efficiency and Renewable Energy, and the Office of Electricity Delivery and Energy Reliability by providing technical management services.**
- **NETL executes procurement activities for specific program areas, and provides project management oversight.**
- **Specifically, NETL has responsibility for buildings technologies, vehicles technologies, industrial technologies, and portions of the Weatherization and state energy programs.**

# CDP Application Process



# One Page Technical Summary Description

- **Project title**
- **Project tracking number**
- **Legal name of organization/business receiving funding**
- **Primary technical and business point of contacts**
- **Project purpose**
- **Project scope**
- **Expected outcomes**
- **Project maturity category**
  - fundamental science, research, demonstration, commercialization, or outreach**

# One Page Technical Summary Description

**Technical Summary Descriptions are due to NETL no later than Thursday, February 25, 2010.**

**Descriptions should be sent via e-mail to:**

**[CDP-PMC@netl.doe.gov](mailto:CDP-PMC@netl.doe.gov)**

# Application Package

- Recipients will receive a 2<sup>nd</sup> letter from NETL notifying the recipient of the required cost-share, and a request for a full application.
  - NETL will hold a 2<sup>nd</sup> webcast to address questions regarding the application package and associated forms.
  - Applications will be due 30 days after the 2<sup>nd</sup> webcast
-  Reminder: E-mail questions to [kristina.patton@pr.doe.netl.gov](mailto:kristina.patton@pr.doe.netl.gov) at any time during this presentation.

# Review Process

Once applications are submitted, they will go through several reviews:

1. Project review
2. Cost reasonableness and allowability
3. Environmental
4. Property
5. Legal

Review and award process takes approximately 90 days from the time an acceptable application is submitted.

# Reminder.....

Please submit questions to:

[kristina.patton@pr.netl.doe.gov](mailto:kristina.patton@pr.netl.doe.gov)



## **Cost Sharing**

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Denise Riggi – Contracting Officer

# COST SHARING

## Classifications of Cost Share

- Research and Development – Minimum cost share of 20%
- Demonstration or Commercial Projects – Minimum cost share of 50%
- Outreach & Educational Project – No minimum cost share requirement
- Fundamental Science Projects – No minimum cost share requirement

**Some projects may be composed of “blended” cost share**

# COST SHARING

## Code of Federal Regulations

### 10 CFR 600

- **Subpart 123 – Institutions of higher learning, hospitals, and other non-profits**
- **Subpart 224 – State and Local Governments**
- **Subpart 313 – For-profit organizations**

**All of the applicable Code Sections are available for download on the NETL webpage at:**

**<http://www.netl.doe.gov/business/forms-far.html>**

# COST SHARING

## Project Summary Requirements

- **Description of Project – Scope and Type of Project**
- **Focus of Project – Research & Development, Demonstration or Commercial Application**

**\* The focus will help determine your cost share requirement \***

**If your project falls into more than one category, then carefully segregate those activities**



**NATIONAL ENERGY TECHNOLOGY LABORATORY**

# **DOING BUSINESS WITH THE FEDERAL GOVERNMENT**

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James Parker – Contract Specialist





U.S. Department of Energy  
Energy Efficiency and Renewable Energy

# DOING BUSINESS WITH THE FEDERAL GOVERNMENT

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<http://www.netl.doe.gov/business/forms-far.html>



**Prior to submitting an application in FedConnect, you must COMPLETE a one-time registration process. It is important to follow the steps in the order outlined below. (Please allow 21 days to complete the registration process (DUNS # through FedConnect))**

**Organization: Requests a DUNS Number**

**Organization: Registers with the Central Contractor Registry (CCR)**

**E-Business Point of Contact: Registers in FedConnect**



## Request a DUNS Number

**The DUNS number is a unique nine-character number provided by Dun & Bradstreet that identifies your organization.**

**If your organization does not have a DUNS number, go to the Dun & Bradstreet (D&B) online registration located at <http://fedgov.dnb.com/webform/displayHomePage.do> to receive a number free of charge or call 1-866-705-5711.**



## Register with CCR

The Central Contractor Registration (CCR) collects, validates, stores, and disseminates business information about the Federal Government's trading partners in support of the contract award, grants, and the electronic payment processes.

Check to see if your organization is already registered at the CCR website located at <http://www.bpn.gov/ccring/scripts/search.asp>

- You will be able to search CCR by using either your organization's DUNS Number or legal business name.

If your organization is already registered:

- Take note of who is listed as your E-Business Point of Contact (E-Business POC). This person will be responsible registering in FedConnect.



## Register with CCR

If your organization is not registered in Central Contractor Registration (CCR), go to the CCR Website at [www.ccr.gov](http://www.ccr.gov) and select the "Start New Registration" option to begin the registration process.

- Please allow up to 7 days for processing of your registration which includes the IRS validating your Employer Identification Number (Taxpayer Identification Number or Social Security Number).

When your organization registers with CCR, you will need to designate an E-Business Point of Contact (E-Business POC).

- A special Marketing Partner ID Number (MPIN) is established as a password to verify the E-Business POC. Your organization's E-Business POC will need to know the MPIN in the CCR Profile to register in FedConnect.



# Registering in FedConnect

**FedConnect is a web portal that bridges the gap between agencies and vendors to streamline the process of doing business with the federal government. Through this portal, you will be able to review opportunities and receive awards. To register with FedConnect, go to <https://www.fedconnect.net>.**



## Registering in FedConnect

The E-Business POC identified in CCR uses the MPIN created in CCR to register. A FedConnect User Guide can be found at [https://www.fedconnect.net/FedConnect/PublicPages/FedConnect\\_Ready\\_Set\\_Go.pdf](https://www.fedconnect.net/FedConnect/PublicPages/FedConnect_Ready_Set_Go.pdf)

After the initial FedConnect account is created, other employees of the organization can register themselves without the MPIN.



U.S. Department of Energy  
Energy Efficiency and Renewable Energy

# DOING BUSINESS WITH THE FEDERAL GOVERNMENT

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<http://www.netl.doe.gov/business/forms-far.html>

**Questions?**

**Email questions to:**

**[kristina.patton@pr.netl.doe.gov](mailto:kristina.patton@pr.netl.doe.gov)**