

DE-SOL-0003339

Notice Type: Sources Sought

Synopsis:

The U.S. Department of Energy (DOE), National Energy Technology Laboratory (NETL), is conducting a Market Survey to identify small businesses, small disadvantaged businesses, and 8(a) certified businesses capable of providing security support services for NETL.

THIS IS A SOURCES SOUGHT SYNOPSIS for information and planning purposes and is not to be construed as a commitment by the Government. This is not a solicitation announcement for proposals and NO CONTRACT will be awarded from this announcement. No reimbursement will be made for any costs associated with providing information in response to this announcement or any follow-up information requests. The information gathered from this sources sought notice will be utilized in the Government's determination on contract and business type utilized in the solicitation.

The magnitude of this effort is expected to be \$1,500,000 or more per year.

The North American Industrial Classification System (NAICS) code for this effort is 561612 with a small business size standard of \$18.5M. The NAICS is provided for use by businesses in determining their appropriate business size in response to this sources sought notice. For further information on business size definitions please refer to the Small Business Administration's web site at <http://www.sba.gov/content/guide-size-standards>.

NETL is owned and operated by DOE. A major part of NETL's research efforts are focused on resolving the environmental, supply, and reliability constraints of producing and using America's fossil fuel resources. NETL is a single organization supported by facilities in Albany, Oregon; Fairbanks, Alaska; Morgantown, West Virginia; Pittsburgh, Pennsylvania; and Sugar Land, Texas. The laboratory's activities are primarily funded through DOE's Office of Fossil Energy, but NETL also conducts work for other DOE offices and Federal agencies.

To accomplish the laboratory's mission, NETL draws on more than 1,100 Federal and support contractor employees to implement and manage a broad spectrum of research programs; approximately half are Federal employees and half are site support contractors. NETL conducts more than 1,800 onsite and contracted activities in the United States and in more than 40 foreign countries. Additional information about NETL can be found at our website www.netl.doe.gov.

The primary functions performed under this service contract will include management and administrative oversight and labor necessary to provide physical security services for the NETL facilities in Pittsburgh, Pennsylvania; Morgantown, West Virginia; and Albany, Oregon. Physical security shall be provided 24 hours per day. The level of effort is determined by security conditions as well as in response to short-term events such as conferences, VIP visits, and emergencies. The contractor shall provide all personnel (to include required screening, supervision, and training of those personnel), uniforms, equipment, and supplies, as necessary to perform security services. Competent, trained, uniformed security officers who meet the

standards for providing private guard services in the applicable locality and state shall be provided. All required licensing for each state, to include applicable business and security requirements, shall be maintained.

With specific emphasis placed on the area of support described above, interested small business concerns should provide a capability statement including a concise description of the following information:

1. Demonstrated past experience providing physical security services for organizations with geographically dispersed sites, as well as staff covered by a mixture of Collective Bargaining Agreements and the Service Contract Act.
2. The organization's current project management practices and resource base, and how the established practices will be implemented in a geographically dispersed environment.
3. The basis for your organization's ability to assume the financial responsibilities associated with receiving a contract of this projected dollar amount. Specifically discuss the assurance that resources are available to meet payroll, subcontracting, and material obligations at this magnitude. Please do not provide financial statements as part of your response; it should be limited to a discussion of the rationale.
4. Current or planned management, project, and administrative resources including summary of credentials of potential key personnel (with all applicable certifications, licenses, degrees) to effectively meet physical security support.
5. If subcontracting is anticipated, demonstrated experience in successfully managing subcontracts and a detailed description of how the Contractor guarantees the performance and participation of the potential subcontractor, including the documentation for proposed subcontractors and expected levels of subcontracting (magnitude).
6. Include your business size as it relates to the above stated NAICS code and size standard information listed. Specify the small business classification: small business, small disadvantaged business, woman owned, veteran owned, disabled veteran owned, 8(a) or HUB Zone. (Note: If a teaming arrangement is proposed, your business size should be considered large unless you have obtained written SBA approval for your team to be considered in another size category.)

It is recommended that submittals be limited to no more than ten pages. All interested parties responding to this market survey must submit their responses no later than 4:00 PM Eastern Daylight Time on November 4, 2011 through the FedConnect Portal. Sources sought responses may be attached to a notification in the Message Center. Information regarding how to submit information via FedConnect can be found at <https://www.fedconnect.net>. Questions regarding the operation of FedConnect may be e-mailed to the FedConnect Help Desk at support@fedconnect.net or call the Help Desk at (800) 899-6665.

Questions relating to this sources sought notice are required to be submitted electronically through FedConnect. All responses to the sources sought questions will be released on FedConnect referencing the quotation number, with copies of both questions and answers, without reference to the originating sources. For consistency, the respondent is instructed to submit their response in either MS Word (.docx) or Adobe Acrobat (.pdf) format (version 2003 or earlier).

As indicated previously, this is NOT a solicitation therefore no cost or pricing information should be provided. This is a market survey to identify potential sources capable of performing the effort required. Responses should be limited to the Contractor's expression of interest, identification of business size, and demonstration of capabilities/experience based on the list provided. It is not mandatory for an offeror to respond to this sources sought notice in order to be eligible for proposing on a subsequent solicitation when issued.